



## **Supply Chain Manager**

Lifeplus manufactures and distributes high quality nutritional supplements direct to customers and generates new sales through referral by its independent Associates. Those Associates in turn receive a commission or bonus for the volume of business they generate based on a layered commission structure.

We are an established and successful international business with great ambition and a team of enthusiastic people who are all dedicated to moving the business forward. Lifeplus Europe specifically supports customers throughout Europe and delivers our products direct to consumers throughout the region.

We are currently recruiting an experienced Supply Chain Manager to manage our pick and pack operation at our 85,000 sq. ft. warehouse, located in Bedford. Reporting directly to the Managing Director the successful candidate will be lead of a 55 strong Warehouse team in a fast moving business environment.

### **Key Responsibilities**

- Responsible for the smooth and efficient running of the Logistics departments operational activities, ensuring customer order fulfilment is the top priority.
- A proven track record in understanding the complexity and business requirements for delivering parcels throughout Europe
- Managerial responsibility for the wellbeing and safety of 55 staff, Supervisors and Inventory Control Manager.
- Able to demonstrate a sound understanding of a continuous improvement cycle to identify, develop and deliver process improvements combined with a measurable increase in resource productivity.
- Ability to create and publish meaningful key supply chain metrics to the senior leadership team.
- Work closely with the Inventory Control Manager to maintain appropriate stock levels to service the business requirements.
- In conjunction with the Purchasing Manager negotiate prices and terms with suppliers, vendors, or carriers
- Monitor supplier, vendors and carrier performance to ensure that they meet the required quality and delivery requirements
- Champion the delivery of a high level of Health & Safety adherence and compliance to the company's policies and procedures.
- Lead on the preparation and conduct of the annual stock audit in December of each year.

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- Able to work closely with internal & external customers towards the development of a collaborative and productive working relationships.

### **Key Attributes**

- Able to demonstrate an minimum of 5 years' experience running a busy pick and pack operation
- Appropriate Supply Chain/Logistics professional qualifications required
- A positive, proactive professional who is aligned to the organisational culture and values
- Good stakeholder management and communication skills at all levels
- Able to demonstrate excellent leadership and motivational skills in line with the company values
- Enjoys being a part of a successful and productive team and can work well in pressurised and challenging working environment
- Experience in coaching and mentoring staff members towards achieving their full potential
- Able to work under pressure and to tight deadlines

Working hours Monday to Friday 37.5 hours per week

This list of Roles and Responsibilities is not exhaustive and is not designed to limit or inhibit the way we work or how the role develops, it is intended to be a fluid document and indicates how we currently see the role.

- Please note: The successful applicant will be required to undertake a criminal record check.
- Please advise us in advance if you have any special requirements if you are asked to attend an interview.

(Please note all offers of employment with Lifeplus are subject to satisfactory criminal record check and references)